

**SVCR GOVT. DEGREE COLLEGE,  
PALAMANER**



**IQAC MEETINGS 2024-25**

**INTERNAL QUALITY ASSURANCE CELL**

**INDEX**

| Sl.No. | Meetings         | Date       | Page No. |
|--------|------------------|------------|----------|
| 1      | IQAC Meeting-I   | 14-08-2024 | 01       |
| 2      | IQAC Meeting-II  | 12-11-2024 | 07       |
| 3      | IQAC Meeting-III | 02-01-2025 | 11       |
| 4      | IQAC Meeting-IV  | 29-04-2025 | 17       |

# SVCR GOVT. DEGREE COLLEGE, PALAMANER

## IQAC MEETING – I

FOR THE ACADEMIC YEAR 2024-25

Date: 14-08-2024

Time: 3.00pm

Venue: Principal Chamber

### AGENDA

1. Welcome and Opening Remarks
2. Approval of Minutes from the Previous Meeting
3. Approval of the Academic Calendar for UG Programs
4. Implementation of Best Practices for Teaching & Learning
5. Student Induction and Orientation Programs
6. Strengthening of the Mentoring System
7. Observance of National and Prominent Days
8. Any Other Matter with the Chair's Permission

### RESOLUTIONS

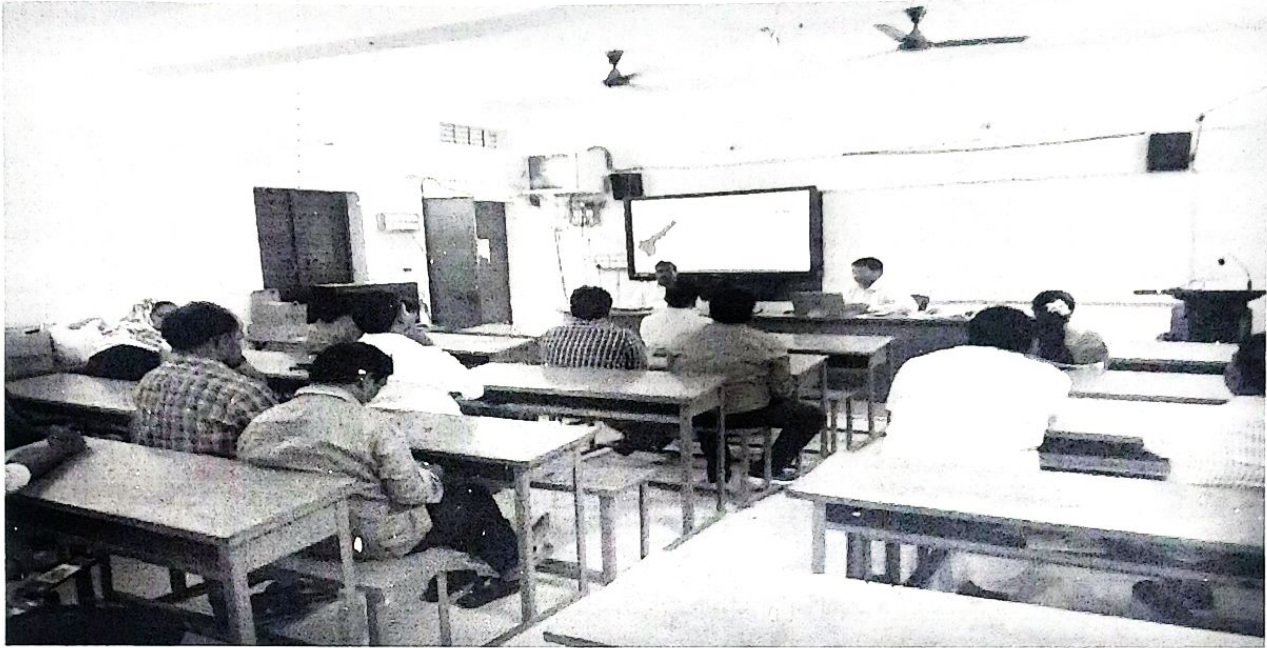
1. **Welcome and Opening Remarks:**  
The Chair welcomed all members and emphasized the importance of quality enhancement initiatives.
2. **Approval of Minutes of the Previous Meeting:**  
The minutes of the previous meeting were reviewed and approved unanimously.
3. **Review of Action Taken Report (ATR) for the Previous Academic Year:**  
The ATR was presented and discussed. Resolutions were made to ensure timely execution of all pending initiatives.
4. **Approval of the Academic Calendar for UG Programs:**  
The academic calendar for UG programs was reviewed, modified where required, and approved.
5. **Implementation of Best Practices for Teaching & Learning:**  
The committee approved the adoption of innovative teaching methodologies, including ICT-based learning, experiential learning, and other student-centric approaches.
6. **Student Induction and Orientation Programs:**  
It was resolved to organize a structured student induction and orientation program to familiarize first year students with academic procedures and institutional facilities.
7. **Strengthening of the Mentoring System:**  
The mentoring system was strengthened by allocating dedicated faculty mentors to both UG and PG students.
8. **Observance of National and Prominent Days:**

INTERNAL QUALITY ASSURANCE CELL MEETINGS-2024-25



The committee approved the observance of national and important days, with planned activities to promote awareness and participation.

9. Any Other Matters:






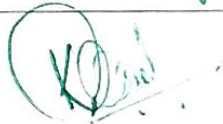





Additional matters raised by members were discussed, and appropriate resolutions were passed accordingly.



## Signatures of the Members Present

| No. | Designation  | Name                                     | Signature  |
|-----|--------------|--|--|
| 1   | Chair Person | Dr M. Venkatesulu<br>Principal           |  |
| 2   | Co-Ordinator | Dr. Shaik. Benazeer<br>Lecturer in Hindi |  |

## riterion wise conveners IQAC Members

|    |                        |   |  |
|----|------------------------|---|--|
| 3  | Academic Coordinator   | Dr. K.Nandeeswaraiah<br>Lecturer In Commerce  |  |
| 4  | Criterion-I Convener   |    |    |
| 5  | Criterion-II Convener  |   |  |
| 6  | Criterion-III Convener |  |  |
| 7  | Criterion-IV Convener  |  |  |
| 8  | Criterion-V Convener   | TALARI BALAJI   |  |
| 9  | Criterion-VI Convener  |  |  |
| 10 | Criterion-VII Convener |  |  |

# GOVT. DEGREE COLLEGE, PALAMANER

## IQAC MEETING – II

FOR THE ACADEMIC YEAR 2024-25

Date: 12-11-2024

Time: 3.00pm

Venue: Principal Chamber

### AGENDA

1. Welcome and Opening Remarks
2. Approval of Minutes from the I Quarter Meeting
3. Review of Action Taken Report (ATR) for the I Quarter Meeting
4. Evaluation of Teaching-Learning Process
5. Research and Innovation Promotion
6. Implementation of Remedial Classes
7. Industry Collaboration and Internship Opportunities
8. Review of Infrastructure and Learning Resources
9. Any Other Matter with the Chair's Permission

### RESOLUTIONS

**1. Welcome and Opening Remarks:**

The Chair highlighted the key quality assurance priorities for the quarter.

**2. Approval of Minutes from the I Quarter Meeting:**

The minutes of the I Quarter Meeting were reviewed and unanimously approved.

**3. Review of Action Taken Report (ATR) for the I Quarter Meeting:**

The ATR was presented, and it was resolved to ensure the timely completion of all pending action items.

**4. Evaluation of the Teaching-Learning Process:**

Regular student feedback surveys and faculty self-assessments were approved to strengthen and continuously improve the teaching-learning process.

**5. Promotion of Research and Innovation:**

Faculty and student research initiatives, publications, and participation in seminars/conferences were encouraged and supported.

**6. Implementation of Remedial Classes:**

The committee approved the introduction of a bridge course for first-year students and remedial classes for academically weaker students.

**7. Industry Collaboration and Internship Opportunities:**

It was resolved to strengthen industry collaborations to enhance student internships, training, and skill development programs.

**8. Review of Infrastructure and Learning Resources:**



INTERNAL QUALITY ASSURANCE CELL MEETINGS-2024-25

Upgrades to ICT-enabled classrooms, laboratories, and library resources were reviewed and approved.









9. Any Other Discussions:

Additional discussions were held, and necessary resolutions were passed accordingly.

Signatures of the Members Present

| No. | Designation  | Name                                     | Signature  |
|-----|--------------|--|--|
| 1   | Chair Person | Dr M. Venkatesulu<br>Principal           |  |
| 2   | Co-Ordinator | Dr. Shaik. Benazeer<br>Lecturer in Hindi |  |

Criterion wise conveners IQAC Members

|    |                        |   |  |
|----|------------------------|---|--|
| 3  | Academic Coordinator   | Dr. K.Nandeeswaraiah<br>Lecturer In Commerce  |  |
| 4  | Criterion-I Convener   |  |  |
| 5  | Criterion-II Convener  |   |  |
| 6  | Criterion-III Convener | Dr. A. Sasikala   |  |
| 7  | Criterion-IV Convener  | K. Ch. V. Subbaiah Naidu  |  |
| 8  | Criterion-V Convener   | TALARI BALAJI   |  |
| 9  | Criterion-VI Convener  | Dr. A. JAYASANKAR   |  |
| 10 | Criterion-VII Convener |  |  |

# GOVT. DEGREE COLLEGE, PALAMANER

## IQAC MEETING – III FOR THE ACADEMIC YEAR 2024-25

Date: 02-01-2025

Time: 4.00pm

Venue:

### AGENDA

1. Review of Action Taken Report (ATR) from the previous IQAC meeting.
2. Proposal and discussion on introducing new skill enhancement and multidisciplinary courses for UG II and IV semesters.
3. Review and restructuring of time tables for better academic alignment.
4. Discussion on industry internship, partnerships, and evaluation mechanisms.
5. Initiatives to enhance student-centric activities and employability skills.
6. Presentation of IQAC best practices and proposals for new quality initiatives.
7. Action plan for next quarter
8. Any other with the permission of the chair

### RESOLUTIONS

Resolutions for IQAC III Quarter Meeting Held on 04-01-2025

**1. Review of Action Taken Report (ATR):**

The ATR from the previous IQAC meeting was reviewed, and the committee expressed satisfaction with the progress. It was resolved to expedite any pending actions.

**2. Introduction of New Skill Enhancement and Multidisciplinary Courses:**

The proposal to introduce new Skill Enhancement Courses (SECs) and Multidisciplinary Courses (MDCs) for UG II and IV semesters was discussed and approved. Departments were instructed to initiate curriculum planning and resource allocation.

**3. Restructuring of Time Tables:**

The existing time tables were reviewed, and it was resolved to restructure them to ensure better academic alignment, optimal utilization of resources, and improved student convenience.

**4. Industry Internship and Partnerships:**

Strengthening industry partnerships for internships, hands-on training, and collaborative programs was approved. It was further resolved to streamline evaluation mechanisms for internship assessment.

INTERNAL QUALITY ASSURANCE CELL MEETINGS-2024-25

5. **Enhancement of Student-Centric Activities and Employability Skills:**

New initiatives aimed at promoting student-centric learning, skill development, and employability enhancement were approved. Departments were encouraged to organize workshops, mentoring sessions, and career-oriented programs.

6. **Presentation of Best Practices and New Quality Initiatives:**

The committee reviewed the presented best practices and approved proposals for additional quality enhancement initiatives under IQAC.

7. **Action Plan for the Next Quarter:**

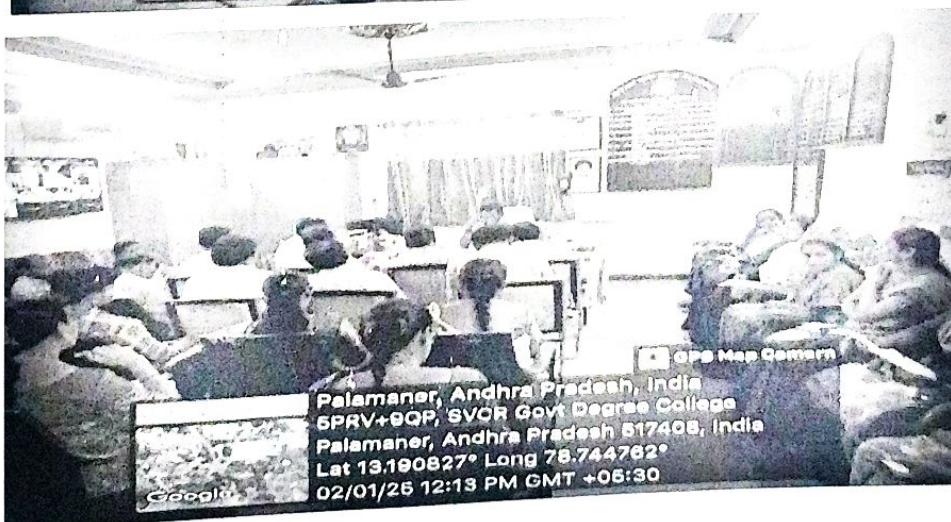
A comprehensive action plan for the upcoming quarter was discussed and approved, with emphasis on timely execution and documentation.

1. Conducting a faculty development program on "Blended Learning Techniques."

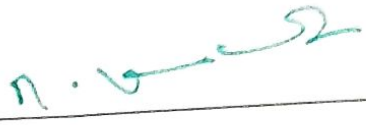











2. Organizing an interdepartmental seminar on multidisciplinary research.

8. **Any Other Item with the Permission of the Chair:**

Additional matters were discussed with the Chair's approval, and necessary resolutions were passed accordingly.



## Signatures of the Members Present

| Sl. No.                               | Designation            | Name  | Signature  |
|---------------------------------------|------------------------|---|--|
| 1                                     | Chair Person           | Dr M. Venkatesulu<br>Principal  |    |
| 2                                     | Co-Ordinator           | Dr. Shaik. Benazeer<br>Lecturer in Hindi  |    |
| Criterion wise conveners IQAC Members |                        |   |  |
| 3                                     | Academic Coordinator   | Dr. K.Nandeewaraiah<br>Lecturer In Commerce   |  |
| 4                                     | Criterion-I Convener   |    |    |
| 5                                     | Criterion-II Convener  |   |  |
| 6                                     | Criterion-III Convener |  |  |
| 7                                     | Criterion-IV Convener  | K.Ch.V. Subbaiah Naidu  |  |
| 8                                     | Criterion-V Convener   | TALARI BALAJI   |  |
| 9                                     | Criterion-VI Convener  |  |  |
| 10                                    | Criterion-VII Convener |  |  |

**GOVT. DEGREE COLLEGE, PALAMANER**

**IQAC MEETING – IV**

**FOR THE ACADEMIC YEAR 2024-25**

**Date: 29-04-2025**

**Time: 4.00pm**

**Venue:**

**AGENDA**

1. Review of Action Taken Report (ATR)  
Discussion on the implementation status of previous decisions.
2. Assessment of Academic and Administrative Performance  
Evaluation of teaching-learning outcomes, faculty contributions, and administrative efficiency.
3. Quality Initiatives and Best Practices  
Overview of quality enhancement measures and institutional best practices adopted during the year.
4. Research, Innovation, and Extension Activities  
Summary of faculty research, student projects, community outreach, and collaboration efforts.
5. Feedback Mechanism and Outcome Analysis  
Presentation of feedback reports and improvements made based on stakeholder input.
6. Preparation and Submission of ASAR
7. Preparation of Academic Audit
8. Planning for Next Academic Year  
Setting targets and proposing initiatives for further quality enhancement.
9. Any other with the permission of chair

## RESOLUTIONS

### Resolutions of IQAC IV Quarter Meeting

#### 1. Review of Action Taken Report (ATR)

The committee reviewed the ATR in detail and expressed satisfaction with the progress. Departments with pending tasks were advised to complete them within the stipulated timeline.

#### 2. Assessment of Academic and Administrative Performance

The teaching-learning outcomes, faculty performance, and administrative functioning were evaluated. It was resolved to implement measures for improving academic planning, documentation, and student engagement.

#### 3. Quality Initiatives and Best Practices

The IQAC endorsed the continuation and strengthening of existing best practices. Departments were instructed to develop at least one new innovative practice for the upcoming academic year.

#### 4. Research, Innovation, and Extension Activities

The committee appreciated the research contributions by faculty and students. It was resolved to enhance collaborations, promote minor research projects, and encourage wider participation in outreach activities.

#### 5. Feedback Mechanism and Outcome Analysis

Feedback reports were presented and analyzed. Based on stakeholder suggestions, it was resolved to improve communication, learning resources, and infrastructural support.

#### 6. Preparation and Submission of ASAR

All departments were instructed to complete and submit their ASAR inputs within the given deadline for timely compilation and submission.

#### 7. Preparation of Academic Audit

It was resolved to initiate the internal academic audit process department-wise. HoDs must ensure complete documentation, including teaching plans, assessments, and departmental activities.

#### 8. Planning for the Next Academic Year




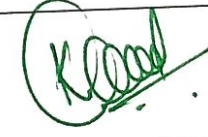

The committee discussed academic targets and proposed new initiatives for quality improvement. It was resolved to design skill-oriented programs, strengthen MoUs, and enhance student support systems.

9. Any Other Matter with the Permission of the Chair

Additional suggestions regarding campus development and digitalization were noted. Relevant departments were asked to explore feasible options and submit proposals.



Signatures of the Members Present

| Sl. No.                               | Designation            | Name   | Signature  |
|---------------------------------------|------------------------|--|--|
| 1                                     | Chair Person           | Dr M. Venkatesulu<br>Principal               |    |
| 2                                     | Co-Ordinator           | Dr. Shaik. Benazeer<br>Lecturer in Hindi     |    |
| Criterion wise conveners IQAC Members |                        |  |  |
| 3                                     | Academic Coordinator   | Dr. K.Nandeeswaraiah<br>Lecturer In Commerce |  |
| 4                                     | Criterion-I Convener   | Dr. M. Rukmani                               |    |
| 5                                     | Criterion-II Convener  |  |  |
| 6                                     | Criterion-III Convener | Dr. A. Sasikala                              | A. Sasikala  |
| 7                                     | Criterion-IV Convener  | K. Ch. V. Subbaiah Naidu                     |  |
| 8                                     | Criterion-V Convener   | TALARI BALAJI                                | T. Balaji  |
| 9                                     | Criterion-VI Convener  | Dr. A. JAYASANKAR                            | A. Jayasankar  |
| 10                                    | Criterion-VII Convener | Chhajjiah                                    |  |